



REPORT TO THE BOARD

NEWPORT NEWS REDEVELOPMENT AND HOUSING AUTHORITY

May 2026

The mission of the Newport News Redevelopment & Housing Authority (NNRHA) is to create affordable housing, viable neighborhoods, and opportunities for self-sufficiency that enhance the quality of life for all citizens of Newport News.

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COMMUNITY DEVELOPMENT

Preparation of the 2026–2027 Annual Action Plan is currently underway, with NNRHA Community Development actively drafting the document ahead of the August 2026 submission deadline. Staff have developed a task list and timeline to guide the process and ensure all HUD requirements, compliance standards, and program objectives are met.

HUD’s CDBG timeliness requirement has been successfully met, and the program is in full compliance for the upcoming May 2, 2026, review. The City remains below HUD’s required 1.50 timeliness threshold, which measures the balance of unspent CDBG funds against the annual grant allocation. Remaining below this threshold demonstrates that CDBG funds are being administered and expended within HUD’s required timeframe and that projects and activities are progressing appropriately.

NNRHA’s Community Development and Finance Administration staff have continued to closely monitor expenditures, reimbursements, and project activity to ensure compliance with all HUD timeliness standards. As a result of these efforts, no additional expenditure is required currently to maintain compliance.

Sponsoring Partnerships & Revitalizing Communities (SPARC) and Down Payment Assistance (DPA)

The SPARC Program provides eligible homebuyers using a Virginia Housing loan product with a 1% reduction in their mortgage interest rate, helping make homeownership more affordable. For the current program year (July 1, 2025 – June 30, 2026), NNRHA was allocated \$4,000,000 in SPARC funding. As of this reporting period, approximately \$3,900,000 (98%) has been utilized, leaving \$100,000 remaining to support additional homeownership opportunities.

Redevelopment & Homeownership

The Newport News Redevelopment and Housing Authority (NNRHA) administers the Citywide Down Payment Assistance (DPA) Program for first-time homebuyers through the HOME Investment Partnerships Program (HOME), providing financial support for home purchases within Newport News.

For Calendar Year 2026, fourteen (14) applications have been received, including three (3) new applications submitted in April. Of these, three (3) projects have been completed, four (4) were determined to be ineligible, 6 are in underwriting, and one (1) has withdrawn. These efforts resulted in financial assistance being provided to support multiple first-time homebuyers in achieving homeownership within the City.

Down Payment Assistance (DPA)				
Calendar Year: January 1, 2026 – December 31, 2026				
(Completed)	Denied	Current Month (Completed)	Underwriting in Process	Withdrew
3	4	1	6	1
New DPA Applications April 2026			Total DPA Applications Received for January 1, 2026 – December 31, 2026	
3			14	

Residential Rehabilitation Program

April 2026 Housing Rehabilitation Activity:

Total Housing Rehabilitation Activity for April 2026	
Residential Repair Program	Cases
Projects Completed	2
Projects in Underwriting	10
Projects Pending Approval	3
Projects Ongoing	2
Projects Ineligible	3
Total	20

Calendar Year 2026 (January 1, 2026 – December 31, 2026):

New Housing Rehabilitation Applications for April 2026	Total New Housing Rehabilitation Applications Received for	Total New Housing Rehabilitation Completed
8	10	4

Marshall-Ridley Residential Facade Program

The Marshall-Ridley Residential Facade Program received 113 applications in Round One, resulting in 76 completed projects and 37 deemed ineligible. In Round Two (launched July 21, 2025), 50 applications were submitted, with 24 completing finance review and inspections, 23 undergoing codes review, 1 pending contract, and 5 contracts. So far, 17 projects have been completed, and 11 applications were found ineligible.

To date, the program has expended \$1,837,538.36 of the \$2.1M granted by the City of Newport News, with \$257,086.64 remaining to support continued façade improvements within the Marshall-Ridley community.

Marshall-Ridley Residential Facade Program Activity Tracker

	First Round Completed	Second Round (7/21/26)	Total
Total Applicants	113	50	163
Administrative Review	0	0	0
Finance Review	0	24	24
Inspected	0	24	24
Codes Review	0	23	23
Contract Pending	0	1	1
Contracts	0	5	5
Completed	76	17	93
Ineligible	37	11	48

CAPITAL ACTIVITY

Asset Repositioning Strategic Plan for Public Housing Portfolio

The Board of Commissioners authorized the Executive Director to sign a contract with AH Forward, LLC for Asset Repositioning Strategic Plan Advisor Services. That contract has been signed by both parties. AH Forward and NNRHA participated in a Kick-Off meeting April 3, 2026. This meeting gave the Executive Team an overview of AH Forward's engagement, including milestones and expectations for staff contributions required for the development of the Asset Repositioning Strategic Plan. AH Forward is also reviewing documents they requested from staff, including organization charts, financial records, and previous Physical Needs Assessments. Also, two separate virtual meetings are being set up with staff to discuss NNRHA's vision and the impacts of repositioning.

RAD Properties Management, Operations, and Fiscal (MOR) Review

NNRHA is seeking the services of a professional consulting firm with experience in the operations of RAD developments within the Project-based Rental Assistance (PBRA) program to assess the management, operations, and fiscal management of NNRHA's 6 RAD developments, comprising 498 units.

The HUD Multifamily office monitors owners and management for compliance through the Management and Occupancy Review (MOR). None of NNRHA's RAD properties have undergone such a review. To be proactive, the Authority has issued an RFP for professional consultants experienced with MOR assessments to review NNRHA's management and operations, as well as the financial management of its RAD developments. The goal of this review is to ensure the RAD developments are operating satisfactorily. And if not, corrective actions will be implemented based on the consultants' recommendations. After the review and noted deficiencies have been corrected, NNRHA should be prepared for any future HUD MOR assessment.

The RFP was issued March 13, 2026, and closed May 4. Procurement will review proposals submitted for completeness and then forward the proposals to the review committee for evaluation and ranking.

Marshall Courts – Phase VII Demolition (88 Units)

Demolition activities for the 13 buildings comprising Marshall Courts Phase VII are 90% completed. All the building debris has been hauled away. With a minor delay to the project, the contractor is now completing the final stage of the project which includes all the site work. Two more weeks are needed for total project completion, putting the final completion into the second week of May 2026.

These improvements will expand green space within the community and preserve the site for future development opportunities. Upon completion, the site will include curb and gutter installation, grading, hydroseeding, and tree planting.

Marshall Courts Apartments – Phase II Façade Improvements

The phase II façade improvements for Marshall Courts Apartments are 60% complete. Centennial Contractors initiated façade improvements on March 23, 2026. This project focuses on necessary repairs while enhancing the overall appearance and durability of the property, contributing to neighborhood revitalization and community pride.

Aqueduct Apartments

Cassidy's Contracting was awarded the health and safety project for the common areas of Aqueduct. They started on April 24, 2026, with a time frame of 4 months to complete. Items being addressed include various repairs, building washing, painting, and safety concerns in the common areas. Maintaining the property remains a top priority. The project is about 30% complete.

Ashe Manor Apartments

The RFP for capital improvements of Ashe Manor was issued on March 23, 2026; a pre-bid meeting and site visit were held on April 8 at 9am, and closed April 21. After Procurement's review and the evaluation committee's recommendation, Centennial Construction was the successful bidder. Centennial is working with staff and the project architect to get clarification on some items before submittals are given to staff for approval. The contractor will replace the building's chiller, trash compactor, and isolation valves.

Improvements not included in the RFP include upgrading the fire control system and entry door mechanisms to aid resident safety. Prices were being obtained by our safety officer and work is anticipated to start shortly thereafter.

The power washing/painting of Ashe Manor, awarded to Centennial Contractors, started on Thursday, April 30, 2026, and is expected to be completed by May 5th.

Pinecroft Apartments

The RFP for capital improvements (Alterations to Pinecroft) was issued on March 23, 2026; a pre-bid meeting and site visit were held on April 8 at 2pm; and the closing date was April 21. The closing date for bids was extended to May 1. Procurement will review bids received for their completeness and forward them to the review committee for evaluation and ranking with a selection of the successful bidder will follow. The project will address community needs, including the replacement of the cooling tower platform, plumbing repairs, isolation valves, kitchen renovations, and interior painting of common areas, among other improvements. These enhancements will improve the daily living environment of residents and the working conditions for staff.

Roof Replacement Projects

The capital roof projects for the Wilbern Building and Ashe Manor began simultaneously on April 21, 2026. The start date for Pinecroft will be determined as the first two projects near completion which is expected by May 8th.

Wilbern Preventative Maintenance Project

Dran's Heating and HVAC were awarded a contract to clean the ductwork of the Wilbern building as well as install UV light cleaners to ensure optimal air quality throughout the building. The project was completed on May 1st.

PUBLIC AND ASSISTED HOUSING OCCUPANCY REPORT

Total Waiting List Applications	
Public Housing	2408
Approved/Eligible	17
Pending	2391
Housing Choice Voucher	3969
Approved/Eligible	54
Pending	3915

The pending application numbers for the Public Housing Program (2391) and the Housing Choice Voucher Program (3915) represent the total number of applications being processed for eligibility for housing assistance. Some of these families will be determined ineligible based on income, landlord references or criminal activity. Therefore, these numbers will fluctuate each month.

New Applicants Housed	
Public Housing Program	8
Housing Choice Voucher	22
Mod-Rehab (SRO)	0
Total	30
Occupancy Statistics:	
Public Housing Program	96%
Housing Choice Voucher Program	86%
Mod-Rehab Program (Warwick SRO)	96%
Mod-Rehab (Warwick SRO)	84
Avg. # Leasing Days (PH)	41
Avg. Rent for Move-Ins (PH)	\$221
New Mod-Rehab (SRO) participants	\$0
Total Public Housing	799

Housing Choice Vouchers	2,984
Lease Rate – April 2026	86%

Average Family Rent Contribution for Move-ins Last Month:	
Public Housing	\$221
Housing Choice Voucher	\$279
Warwick SRO	\$0
Cumulative Percentage of HCV Budget Authority Utilized April 2026	86%

HOMEOWNERSHIP PROGRAM

Since the Inception of the Program 201 Housing Choice Voucher and Public Housing clients have completed their goal of homeownership as follows:

FSS		
Program	Number of Families	Total Cost of Homes Purchased
HCV Families	70	\$6,946,738
PH Families	56	\$5,852,540
HCV-V Home-ownership	75	\$12,850,988

In this chart the number of HCV and PH families represent past participants.

HCV-V numbers reflect current program participants.

**Other NNRHA Controlled Multi-Family Properties
Waiting Lists as of April 2026**

Property	Occupancy Rate	Approved/Eligible	Pending	Total
Orcutt Townhomes I (Lease Up)	97%	0	357	357
Orcutt Townhomes III	97%	1	0	1
Cypress Terrace	82%	0	0	0
Oyster Point/Brighton	83%	97	159	256
Great Oak	97%	179	289	468
Lofts on Jefferson	100%	0	0	0
Jefferson Brookville	94%	1	20	21
Lassiter Courts	90%	2	148	150
Spratley	96%	0	32	32

FAMILY SELF-SUFFICIENCY (FSS)

The following is a current breakdown of the status of FSS participants in the Public Housing and Housing Choice Voucher Programs for the month of April 2026.

Participants	Public Housing	Housing Choice Voucher	TOTAL
Total number in FSS Program	38	92	130
Employed	24	64	88
Currently not working	11	21	32
Attending Virginia Peninsula Comm. College	0	2	2
Attending Christopher Newport Univ.	0	0	0
Enrolled in NNRHA Computer Training/GED	1	1	2
Enrolled in other Training Programs	1	5	6
Employed and going to school	1	3	4
Total Number of participants with escrow accounts	22	58	80

COMMUNITY RESOURCES

COMMUNITY RESOURCES

Community Resources • Senior Residents

PACE Paint Parties!

Tiffany Andrews-Franklin, InnovAge PACE partnered with Community Resources to facilitate paint parties at Ashe Manor, Spratley House and Pinecroft Apartments. Tiffany briefly discussed the services PACE provides that help seniors age in place. She provided all of the supplies as well as a hearty snack. Residents were given some basic instructions and assistance while painting, but were otherwise left to let their creative juices flow. Some participants quietly concentrated during the event while others talked and laughed. What was clear was that everyone had a great time!



NNPL is Always Trying Something Different

The Outreach Department at Newport News Public Library continues to expand and diversify its enrichment programming for residents. In addition to providing opportunities for residents to check out and return books during visits, outreach staff also offer engaging and interactive activities designed to encourage participation and social connection. In April, participants enjoyed a lively game of Spring Bingo. Seniors received bingo cards featuring spring-themed images, while staff members drew matching picture cards from a deck and announced each image for participants to locate on their cards. Once a participant completed a row, they called out "Bingo!". The activity created a fun and inclusive atmosphere, with participants demonstrating kindness and community spirit by sharing prizes with others once they had won more than twice.



Penny Auction Hosted by Centerwell Senior Primary Care

CenterWell Senior Primary Care’s Community Engagement Team partnered with Community Resources to host a fun and interactive Penny Auction at Spratley House. The event began with refreshments and an informative presentation highlighting the organization’s senior-focused primary care services.

Participants were then given pennies to use for bidding on a variety of household items and snacks. The auction created an energetic and engaging atmosphere, with lively bidding and enthusiastic participation throughout the event. Although the highest bids determined the winners, all attendees left feeling excited, connected, and happy with the experience.



“Dream It, Plan It, Do It: Goal Writing & Vision Board Workshop”

The NNRHA “Dream It, Plan It, Do It: Goal Writing & Vision Board Workshop,” held on April 16, 2026, at Marshall Courts Recreation Center, was a successful and engaging event designed to empower residents to set clear personal and financial goals, visualize future success, and create meaningful vision boards to support motivation and accountability throughout 2026.

Six highly motivated NNRHA residents attended and actively participated in goal-setting activities, group discussions, and vision board creation. The workshop fostered a positive and supportive atmosphere where participants felt encouraged to reflect on their aspirations and develop practical strategies for achieving them.

Light refreshments and raffle incentives added to the welcoming environment, and attendees left the workshop feeling inspired, motivated, and better equipped with tools to stay focused and accomplish their goals.



Understanding Addiction – Community

Awareness Session

Date: April 14, 2026 Location: Spratley House, 651 25th St, Newport News, VA

The “Understanding Addiction” community education event, held on April 14, 2026 at Spratley House, was highly successful and well-received. A total of 20 attendees participated, engaging actively in discussions and expressing appreciation for the quality of information provided. The featured speaker, Charisma Dixon, DBHDS Cannabis Coordinator, delivered an informative presentation supported by her extensive educational background and expertise in substance use awareness and prevention. Community partners generously provided meals and refreshments, contributing to a welcoming and supportive environment. Overall, the event effectively advanced our outreach goals by increasing public awareness of addiction, strengthening community partnerships, and connecting residents with valuable resources.



VAHCDO Scholarship Awards

On April 21, 2026, the Newport News Redevelopment and Housing Authority (NNRHA) proudly announced that two of its residents were selected as recipients of the Virginia Association of Housing and Community Development Officials (VAHCDO) scholarships.

Ms. Teresita Morris received the largest scholarship award, recognizing her outstanding academic achievement and dedication. In addition, Mr. Maurice Stevenson of Newport News was also named a scholarship recipient.



NNRHA 2026 Scholarship Awards Ceremony

The Newport News Redevelopment and Housing Authority (NNRHA) is proud to announce its annual Scholarship Award Ceremony, held on April 29, 2026. This year, six individuals from Public Housing, the Housing Choice Voucher (Section 8) Program, and RAD communities were awarded scholarships in recognition of their academic achievements and commitment to success.

NNRHA extends its sincere appreciation to our Board of Commissioners, long-standing sponsors, and new donors for their continued support. Their generosity makes it possible to invest in the future of our residents.

We look forward to continuing to strengthen our communities through education, opportunity, and empowerment.



Other Happenings:

Chair Zumba Continues – Keia Dowling, Inspired HH, has been providing chair zumba twice monthly to Ashe Manor, Spratley and Pinecroft.

Serve the City – Hosts monthly programs (games, snacks, etc) at Ashe Manor and Spratley.

Benefit Plan Services – Ken Hodge, hosted well attended bingo games at Ashe Manor, Spratley House, Pinecroft and Great Oak Apartments.



FINANCE

NEWPORT NEWS REDEVELOPMENT AND HOUSING AUTHORITY
2026 Housing Choice and Mainstream Voucher Program Utilization Report - Actual
For the Year Ending December 31, 2026

		CY Housing Choice 2026 Annual Budget Authority		Final 99.5% promotion								
		\$ 28,432,110		\$ 28,432,110								
		Housing Choice Voucher Funding		Housing Choice Voucher Funding								
		\$ 1,288,558		Final - 100%								
		Emergency Housing Voucher Program Funding		Final - 100%								
		\$ 347,088		\$ 347,088								
		HCV Units		2507								
		VASH units		54								
		CNI tenant protection		247								
		Marshall tenant protection		88								
		Wanwick SRO - RAD2		88								
		Baseline HCV count		2084								
		Mainstream Vouchers		141								
		Emergency Housing Vouchers		29								
		Total Vouchers		3154								
Month	# of Vouchers Utilized	Lease Rate	HAP Payments to Landlords	Avg HAP	Monthly +/- Dollar Utilization	Monthly Amount of Funding Utilized	Year to Date Amount of Funding Utilized	Funding From HUD	Fraud Recovery	Other Sources	NRRHA Held Reserve Balance	HUD Held Reserve Balance
January	HCV 2511	84.1%	\$ 2,347,382.00	\$ 834.83	\$ (180,001.00)	92.5%	\$ 2,536,383.00	\$	\$	\$	(73,664.50)	2,642,967.00
	MS 118	83.7%	\$ 102,880.00	\$ 871.88	\$ (5,488.00)	94.9%	\$ 108,368.00	\$	\$	\$	115,336.50	2,479,159.00
	EHV 28	88.7%	\$ 23,815.00	\$ 815.88	\$ (10,481.00)	88.5%	\$ 34,276.00	\$	\$	\$	(142,827.00)	35,218.50
February	HCV 2520	84.5%	\$ 2,391,181.00	\$ 848.88	\$ (110,835.00)	95.8%	\$ 2,501,816.00	\$	\$	\$	225,971.50	2,349,888.00
	MS 118	83.7%	\$ 102,283.00	\$ 888.88	\$ (8,076.00)	94.4%	\$ 108,368.00	\$	\$	\$	(136,751.00)	29,818.50
	EHV 28	88.7%	\$ 25,519.00	\$ 881.50	\$ (8,757.00)	74.5%	\$ 34,276.00	\$	\$	\$	83,797.00	96,283.75
March	HCV 2547	85.4%	\$ 2,434,027.00	\$ 855.64	\$ (88,508.00)	96.5%	\$ 2,523,535.00	\$	\$	\$	315,479.50	2,198,920.00
	MS 117	83.0%	\$ 98,863.00	\$ 854.30	\$ (9,401.00)	91.4%	\$ 108,354.00	\$	\$	\$	(127,350.00)	23,433.50
	EHV 25	88.2%	\$ 24,865.00	\$ 888.80	\$ 24,865.00	107.9%	\$ -	\$	\$	\$	59,132.00	118,588.92
April	HCV 2553	85.6%	\$ 2,485,228.00	\$ 873.45	\$ (208,877.00)	96.8%	\$ 2,695,105.00	\$	\$	\$	334,673.50	2,123,169.42
	MS 114	80.8%	\$ 98,548.00	\$ 873.24	\$ 98,548.00			\$	\$	\$		
	EHV 24	82.8%	\$ 22,818.00	\$ 854.83	\$ 22,818.00			\$	\$	\$		
											\$ 10,159,388.00	\$ -
											\$ 10,651,483.00	\$ -

ADMINISTRATIVE SERVICES

ADMINISTRATIVE SERVICES

Invitation for Bid (IFB)/Request for Proposal (RFP)

The Invitation for Bids for alterations to Ashe Manor closed on April 21, 2026. The Invitation for Bids for alterations to Pinecroft closed on May 1, 2026.

The Request for Proposal for Pre-Management & Occupancy Review closed on May 4, 2026.

Pinecroft Elevator Services

The Newport News Redevelopment and Housing Authority has identified a critical need to address ongoing elevator reliability concerns at Pinecroft senior housing property. Over the years, the passenger elevator has experienced frequent malfunctions and increasing maintenance concerns, impacting residents' accessibility and overall quality of life. In response, NNRHA is actively engaging multiple qualified vendors to conduct site visits and provide detailed proposals, including cost estimates for both modernization of the existing passenger elevator and full replacement options. This evaluation will allow the Authority to determine the most effective and sustainable solution moving forward. Following resolution of the passenger elevator, NNRHA anticipates evaluating the future replacement of the freight elevator as part of its long-term capital improvement strategy.

Marshall Courts Camera Project

The Newport News Redevelopment and Housing Authority is implementing the installation of security cameras at Marshall Courts to enhance the safety and well-being of residents, staff, and visitors. This initiative will assist in security measures, limit unauthorized activity and improve the monitoring of common areas. The addition of cameras will provide greater visibility, support incident documentation, and serve as a deterrent to criminal behavior. This proactive measure aligns with NNRHA's commitment to maintaining a secure living environment while also assisting law enforcement, when necessary, in addressing incidents efficiently and effectively.

Pinecroft Mechanical Room Upgrades

The NNRHA is undertaking upgrades to the mechanical room at the Pinecroft property to improve the reliability, organization, and overall performance of its technology infrastructure. This partially involves running cables from the roof down to the first floor. Over time, existing cabling has become disorganized and outdated, making troubleshooting and maintenance more time-consuming and increasing the risk of service disruptions. By rewiring network lines and implementing a standardized color-coding system, NNRHA will enhance system efficiency, reduce downtime, and allow for quicker identification of connections during maintenance or repairs. This project supports a more resilient and scalable IT environment, ensuring that critical systems serving residents and staff operate more effectively.

CHOICE NEIGHBORHOOD INITIATIVE (CNI)

CNI – Board Report – May 2026

Lift and Rise on Jefferson

Leasing Update:

Leasing at Lift and Rise on Jefferson remains strong, with 2800 Building 95% occupied and 2700 Building 92% occupied.

Retail/Commercial Space Update:

The Operation Breaking Through Community Engagement Center, a new business located on the ground level of the 2700 Building at Lift and Rise on Jefferson, continues to make significant progress on its build-out. Final electrical inspections are scheduled for 5/1/2026, with final building inspections anticipated the following week. Interior painting and flooring installation are currently underway.

The Community Engagement Center will serve as a resource hub focused on community outreach, engagement, empowerment, and supportive programming for residents and families throughout the Southeast Community and surrounding areas. Through its services and partnerships, Operation Breaking Through aims to provide a welcoming space for community collaboration, education, mentorship, and access to resources that support personal and neighborhood growth.

The team anticipates hosting a ribbon-cutting event on June 6, 2026.



Operation Breaking Through Community Engagement Center

Legacy Landing Lease Up Report	May 2026		
	Category	Phase III-R 71 units	Phase IV-R 84 units
Total Units Occupied	71	81	152
Returning Ridley Residents (PBV + HCV Replacement Units) Occupied	30	16	46
Market Rate – no action	0	3	3

Legacy Landing -Phases – III-R and IV-R Legacy Landing Lease-Up Report

As of May 2026, Legacy Landing has 152 of 155 total units occupied. Phase III-R is fully occupied with 71 units leased, while Phase IV-R has 81 units occupied. A total of 46 returning Ridley residents occupy PBV and HCV replacement units across both phases. Three market-rate units in Phase IV-R currently remain with no action.

Construction Updates:

- CNI IV-R - 99% complete
- Infrastructure: 94% complete
- Wellness Trail: 95% complete
- Retail: 100% complete

Phase V - Downtown Phase (28th Street and Washington Avenue)

Harkins received the Notice to Proceed on April 1, 2026, and officially began construction on April 9, 2026. The site is now fully active, with Harkins completely mobilized onsite and major construction work underway. Existing asphalt and pavement have been removed, and excavation activities have started as crews prepare the site for new development. Early construction efforts have included installing safety and perimeter controls, erosion and sediment measures, clearing the site, and completing demolition work.

Site grading is currently underway to level and prepare the property for the building foundation and pad installation. Construction activities continue to move forward on schedule and in line with the overall project timeline. To better monitor progress, Harkins also separated the stair and elevator tower work into three individual phases, allowing the team to more closely track the foundation and structural progress of those areas.

**Updated Construction Work Photos, CNI V,
2815 Washington Ave:**



USI – Urban Strategies

In April 2026, Urban Strategies Inc. (USI) continued its efforts to provide comprehensive services and support to families across the Newport News community, successfully reaching a total of 216 families.

As the CNI FY 2019 grant year is closing out, USI is assisting with the transition process by providing administrative support related to the HUD endowment plan. This includes helping to gather, organize, and submit the necessary data required to complete the endowment documentation and closeout requirements. Their role is limited to supporting the administrative and data collection components to ensure all required information is accurately compiled for submission. This effort helps facilitate a smooth transition from active grant funding to the established endowment structure, ensuring continued support services for Marshall-Ridley residents moving forward.